

Privacy

This document contains information about the processing of your personal data by the

Ramirent S.A. with its registered office in Szczecin, 3 Świerczewska Street, 71-066 Szczecin

(hereinafter: "Company") in connection with the use of the services available on the Ramirent.pl website (hereinafter: "Website"), as well as in connection with establishing or maintaining contacts with the Company through other communication channels, including e-mail, telephone calls or traditional postal correspondence.

Please be advised that the Company has appointed a Data Protection Officer, who can be contacted via e-mail: [Prywatnosc@ramirent.pl](mailto: Prywatnosc@ramirent.pl)

1. Conditions for the processing of personal data

In accordance with Article 13 and Article 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter: "GDPR" or "General Data Protection Regulation"), we inform you that:

1. The personal administrator is Ramirent S.A. with its registered office in Szczecin, Świerczewska 3, 71-066 Szczecin (hereinafter also referred to as the "Administrator").
2. Compliance with the data protection rules is supervised by the Data Protection Officer appointed by the Administrator, who can be contacted by e-mail: [Prywatnosc@ramirent.pl](mailto: Prywatnosc@ramirent.pl)
3. Personal data will be processed for the following purposes and on the basis of the following legal bases:

Purpose of data processing	Legal basis for data processing
Conducting the recruitment procedure for the position indicated in the advertisement, contact with selected candidates	Article 6(1)(a) of the General Data Protection Regulation (consent – expressed through a clear affirmative action, i.e. sending application documents) if the candidate provides a wider range of data than indicated by the law
	Article 6(1)(b) of the General Data Protection Regulation (taking action at the request of the data

Purpose of data processing	Legal basis for data processing
	subject before entering into a contract)
	Art. 6 (1) (c) GDPR (legal obligation)
Use of submitted application documents for future recruitment	Article 6(1)(a) of the General Data Protection Regulation (consent)
Placing and executing orders on the Website, as well as taking steps to conclude a contract	Article 6(1)(b) of the GDPR (taking action at the request of the data subject before concluding the contract and performance of the contract) – in relation to the contracting authority
	Article 6(1)(f) of the GDPR (legitimate interest – contact with persons placing an order on behalf of the contracting authority) – in relation to persons acting on behalf of the contracting authority
Conclusion and implementation of cooperation agreements	Article 6(1)(b) GDPR (conclusion and performance of the contract) – in relation to the parties to the contract, e.g. customer, supplier
	Article 6(1)(f) GDPR (legitimate interest of the Administrator – ensuring contact with persons performing the contract or order) – in relation to representatives, persons responsible for the performance of the contract (contact persons on the customer's side, supplier's side)
Taking action to resolve the reported failure/complaint.	Article 6(1)(b) of the GDPR (taking action at the request of the data subject before concluding the contract and performance of the contract) – in relation to the contracting authority
	Article 6(1)(c) of the General Data Protection Regulation (legal obligation)

Purpose of data processing	Legal basis for data processing
	Article 6(1)(f) of the GDPR (legitimate interest – contact with persons submitting complaints on behalf of the contracting authority) – in relation to persons acting on behalf of the contracting authority
Receiving inquiries and providing answers (via the form available on the Website or by email, phone, mail)	Article 6(1)(f) of the GDPR (legitimate interest – ensuring contact with the Controller, receiving inquiries regarding the goods and/or services offered by the Controller and providing answers
Conducting promotional and marketing activities, including through electronic communication tools (e.g. email). Selected forms of communication, such as e.g. sending newsletters, may require additional consent on the basis of separate legal provisions.	Article 6(1)(f) of the GDPR (legitimate interest – direct marketing of own services),
Conducting analytical and statistical activities regarding user activity on the Website using cookies or other similar technologies. Installing cookies for this purpose may require your additional consent under separate provisions of law.	Article 6(1)(f) of the GDPR (legitimate interest – conducting analytical and statistical activities concerning the Website in order to develop and improve services
Pursuing claims and taking action in connection with the debt collection process, as well as defending against claims	Article 6(1)(f) of the GDPR (legitimate interest – establishing, pursuing claims, undertaking debt collection activities, defending against claims)

4. The recipients of personal data will be entities providing services to the Administrator, in particular IT and marketing services, as well as hosting providers, IT systems, courier, accounting and legal companies. The recipients of your data may also be entities authorized to receive data on the basis of legal provisions.
5. If you are a representative of Our client (ordering party) or supplier, the Controller will process your contact data (e.g. name, surname, e-mail address, telephone number, job position) in

connection with the ongoing cooperation or in order to establish it. If we did not obtain this data directly from you, we received it from our client or the supplier you represent.

6. Retention periods for personal data

The period of data processing by the Controller depends on the purpose of processing for which the data is collected, in accordance with the following criteria:

- 1) Personal data of job candidates will be stored:
 - a) until the end of the recruitment process for the position indicated in the advertisement;
 - b) in the case of consent to the processing of data for the purposes of future recruitment conducted by the Administrator - until the consent is withdrawn.
 - c) After the above-mentioned period, personal data will be stored for the time required by the applicable law to store the data or for the period of limitation of possible claims.
- 2) The personal data of the Contractors will be stored for the period of performance of the cooperation agreement, and after this period for the time in which the law requires the storage of data or for the period of limitation of possible claims.
- 3) Customers' personal data will be stored by:
 - a) period of performance of the cooperation agreement – in the case of data processing for the purpose of concluding and performing the cooperation agreement,
 - b) the period necessary to consider the submitted complaint – in the case of data processing in order to handle the complaint process,
 - c) until the dispute is resolved / the parties are settled, taking into account the appropriate limitation periods for claims – in the case of data processing for the purpose of pursuing claims and taking debt collection activities;
 - d) until the objection is raised – in the case of personal data processing pursuant to Article 6(1)(f) of the General Data Protection Regulation,
 - e) after the periods indicated in points a) - d) for the time in which the provisions of law require the storage of data or for the period of limitation of possible claims.
- 4) The personal data of contact persons and users of the website will be stored by:
 - a) until the consent is withdrawn – in the case of personal data processing on the basis of Article 6(1)(a) of the GDPR,
 - b) until an effective objection to the processing of data is lodged – in the case of personal data processing pursuant to Article 6(1)(f) of the GDPR,

After the above-mentioned period, personal data will be archived for the time in which the applicable provisions of law require the storage of data or for the period of limitation of possible claims, and then they will be deleted or anonymized.

7. In connection with the processing of personal data, you have the following rights:
 - the right to access the content of the data, the right to rectify the data, the right to delete the data, the right to limit the processing of data, the right to transfer data,
 - the right to object to the processing of data – if the processing of your personal data is carried out on the basis of the so-called legitimate interest and under the conditions specified in the provisions of the General Data Protection Regulation,
 - the right to lodge a complaint with the supervisory authority (the President of the Office for Personal Data Protection) if you believe that the processing of personal data violates the provisions of the General Data Protection Regulation.
8. All of the above-mentioned rights apply to the extent resulting from the provisions of the General Data Protection Regulation. The above rights can be exercised by sending a request to the address of the Administrator's registered office or, in the case of contact by e-mail, to the following address: [Prywatnosc@ramirent.pl](mailto: Prywatnosc@ramirent.pl)
9. Providing personal data is obligatory if such an obligation arises from the provisions of the Accounting Act and the provisions of the tax law (in the scope of issuing accounting documents and their storage). Providing data for the purposes of achieving other purposes (described in point 3) is voluntary, but may be necessary to achieve them, i.e. responding to an inquiry, ordering a service, concluding and performing a contract or using the Website.